

ARHIIVIPÜSIVATE MATERJALIDE SOOVITUSLIK LOETELU 2006.a.

1. PABERID

Nimetus	Grammkaal (g/ m ²)	Tootja	Päritolu	Maaletooja
4CC	90, 100, 130, 160, 190, 220, 250, 270	Stora Enso Berghuizer	Holland	MAP Eesti AS
Berga Focus	80, 90	Stora Enso Oyj Fine Paper	Soome	Papyrus AS
Berga Speed	80	Stora Enso Oyj Fine Paper	Soome	Papyrus AS
Berga Image	80	Stora Enso Berghuizer	Holland	Papyrus AS
Berga Cream	80	Stora Enso Berghuizer	Holland	Papyrus AS
Canon Copy	80	Stora Enso Oyj Fine Paper	Soome	Overall Eesti AS
Canon Extra	80	Stora Enso Oyj Fine Paper	Soome	Overall Eesti AS
Canon High Grade	100	Neusiedler AG	Austria	Overall Eesti AS
Canon Office	80	M-real Sverige AB, Wifsta	Rootsi	Overall Eesti AS
Clairalfa	80	Papeteries de Clairefontaine	Prantsusmaa	Lavex AS
Clairmail	60	Papeteries de Clairefontaine	Prantsusmaa	Lavex AS
Clio Premium	80	Stora Enso Oyj Fine Paper	Soome	Papyrus AS
Color Copy	90,100,120,160, 200, 250, 280, 300	Mondi Business Paper	Austria	Igepa Libra Vitalis AS
Copy Save	80	M-real	Rootsi	MAP Eesti AS
Data Colour Inkjet	100, 160	M-real	Rootsi	MAP Eesti AS
Data Colour Laser	100, 120,160	M-real	Rootsi	MAP Eesti AS
Data Colours	80, 120, 160	M-real	Prantsusmaa	MAP Eesti AS
Data Copy	80, 90, 100, 120, 160, 210	M-real	Rootsi	MAP Eesti AS
Digital Color Printing	100, 120, 160	Papeteries de Clairefontaine	Prantsusmaa	Lavex AS
Dominium Super	80	Donau Design GmbH	Austria	Lavex AS
Dox	80	Stora Enso Oyj Nymölla	Rootsi	Lavex AS
Forpus Office Copy	80	Stora Enso Oyj Fine Paper	Soome	FOPI OÜ
Forpus Office Premium	80	Stora Enso Oyj Fine Paper	Soome	FOPI OÜ
Future Imagetech	90, 100, 130, 160, 190, 250	UPM	Prantsusmaa	Igepa Libra Vitalis AS
Future Inktech	80	UPM	Prantsusmaa	Igepa Libra Vitalis AS
Future Lasertech	80	UPM	Soome	Igepa Libra Vitalis AS
Future Multitech	80	UPM	Soome	Igepa Libra Vitalis AS
HP Home & Office	80	International Paper	Venemaa	MAP Eesti AS
HP Office	80	International Paper	Venemaa	MAP Eesti AS

HP Printing	80	International Paper	Venemaa	MAP Eesti AS
High Tech	90, 100, 120, 160, 200	Klippan AB	Rootsi	MAP Eesti AS
IQ Allround	80	Mondi Business Paper	Slovakkia	Papyrus AS
IQ Economy	80	Mondi Business Paper	Slovakkia	Papyrus AS
IQ Premium	80	Mondi Business Paper	Austria	Papyrus AS
Kaskad	60, 80, 110, 140, 170, 225, 270	Klippan AB	Rootsi	MAP Eesti AS
Kaskad Office	80, 120, 160, 225, 270	Klippan AB	Rootsi	MAP Eesti AS
Laser 2800	80	Papeteries de Clairefontaine	Prantsusmaa	Lavex AS
Logic 300	80	M-real Wifsta	Rootsi	FOPI OÜ
Logic 500	80, 90, 100	M-real Wifsta	Rootsi	FOPI OÜ
Logic 700	80, 90, 100, 120, 160	M-real Wifsta	Rootsi	FOPI OÜ
Logic Image	90, 100, 120, 160	M-real Wifsta	Rootsi	FOPI OÜ
Maestro Special	80	Mondi Business Paper	Ungari	Igepa Libra Vitalis AS
Maestro Standard	80	Mondi Business Paper	Slovakkia	Igepa Libra Vitalis AS
Master Laser	80	Stora Enso Oyj	Rootsi	Papyrus AS
Modo Preprint+	80	M-real	Rootsi	MAP Eesti AS
MultiCopy Original	75, 80, 90, 100, 115, 160	Stora Enso Oyj	Rootsi	Papyrus AS
MultiCopy Special Colour Laser	90, 100, 120, 160	Stora Enso Berghuizer	Holland	Papyrus AS
Navigator Organizer	80	Soporcel	Portugal	Igepa Libra Vitalis AS
Navigator Presentation	100	Soporcel	Portugal	Igepa Libra Vitalis AS
Navigator Universal	80	Soporcel	Portugal	Igepa Libra Vitalis AS
Opticolours	80, 120, 160	Mondi Business Paper	Austria	Papyrus AS
Optigraph	75, 80	Stora Enso Oyj	Rootsi	Papyrus AS
Optimage	90, 100, 120, 160, 200	Mondi Business Paper	Austria	Papyrus AS
Optitext	80	Mondi Business Paper	Slovakkia	Papyrus AS
PaperOne All Purpose Premium	80	APRIL Fine Paper	Indoneesia	Sekretar.ee OÜ
Svenskt Arkiv	80, 100	Tumba Bruk AB	Rootsi	Papyrus AS
Symbio Graphics	80	M-real	Rootsi	MAP Eesti AS
Trophee	80	Papeteries de Clairefontaine	Prantsusmaa	Lavex AS
Wifsta Office Astral	80	M-real	Rootsi	MAP Eesti AS
Wifsta Office Premium	80	M-real	Rootsi	MAP Eesti AS
Yes Bronze	80	UPM-Kymmene Oyj	Soome	Tehnoinform Eesti AS
Yes Color copy	100	Nordland Papier AG	Saksamaa	Tehnoinform Eesti AS
Yes Gold	80	Docelles	Prantsusmaa	Tehnoinform Eesti AS
Yes Silver	80	UPM-Kymmene Oyj	Soome	Tehnoinform Eesti AS

2. KIRJUTUSVAHENDID

2.1. Pastapliiatsid

Nimetus	Kirjeldus	Päritolu
Ballograf Epoca	Ballograf Original refill, medium/fine, sinine, must	Rootsi
Ballograf Epoca Luxe	Ballograf Original refill, medium/fine, sinine, must	Rootsi
Ballograf Epoca Chrome	Ballograf Original refill, medium/fine, sinine, must	Rootsi
Ballograf Original Refill	Svenskt Arkiv SP-SBF 232, medium/fine, sinine, must	Rootsi
Bic Atlantis	Sinine	Prantsusmaa
Bic Crystal	Medium, sinine	Prantsusmaa
Bic Cristal Grip	Sinine	Prantsusmaa
Bic Orange Grip	Sinine	Prantsusmaa
Staedtler Stick 430M	Medium, sinine; 0,3 mm	Inglismaa
Staedtler Stick 430M	Medium, sinine; 0,9 mm	Inglismaa
Talex nr.1	Medium, sinine	Saksamaa
Zebra Jimmie	Fine, sinine; 0,7 mm	Jaapan

2.2. Tindi- ja geelpiiatsid

Nimetus	Kirjeldus	Päritolu
Centropen 2635 Document	Sinine; 0,7 mm	Tšehhi
Pentel MR-205	Sinine, punane, must	Jaapan
Uni-ball micro deluxe UB-155	Sinine; 0,5 mm	Jaapan
Uni-ball Signo retractable fine UMN-152 (07)	Sinine, UMR-87; 0,7 mm	Jaapan
Uni-ball Signo UMN-207	Sinine, UMR-87; 0,7 mm	Jaapan
Zebra J-Roller	Sinine; 0,5 mm	Jaapan

3. TEMPLIVÄRVID

Nimetus	Kirjeldus	Tootja/ Päritolu	Maaletooja
Stamko 191 (Noris 191)	must	Noris-Color GmbH, Saksamaa	Humal Elektroonika OÜ

4. KONTORITEHNIKA

Seade	Värvaine/ Tooner	Funktsioon
Canon iR75W	black; iR75W	koopiamasin
Canon iR85	black; C-EXV4	printer
Canon iR105/iR8500	black; C-EXV4	koopiamasin/printer
Canon iR1600/iR2000	black; C-EXV5	koopiamasin/printer
Canon iR1610/iR2010	black; C-EXV5	koopiamasin/printer/faks
Canon	black; C-EXV14	polüfunktsionaalne seade

iR2016J/iR2020J/iR2016/ iR2020/iR2016i/iR2020i		
Canon iR2200/iR2800/iR3300/ iR2200i/iR2800i/iR3300i	black; C-EXV3	koopiamasin/printer/faks
Canon iR2230/2270/2870	black; C-EXV11	laserprinter
Canon iR3530/3570/4570	black; C-EXV12	laserprinter
Canon iR3100C/CN	black; C-EXV9, EP-65 cyan; C-EXV9 magenta; C-EXV9 yellow; C-EXV9	värvikoopiamasin/-printer
Canon iRC 3200/CLC 3200	black; C-EXV8, C-EXV9 cyan; C-EXV8 magenta; C-EXV8 yellow; C-EXV8	värvikoopiamasin/-printer
Canon iR5000/iR6000/iR5000i/ iR6000i	black; C-EXV1	koopiamasin/printer
Canon iR6800C/CN, iRC6800C/CN	black, cyan, magenta, yellow; C-EXV10;	värvikoopiamasin/-printer
Canon LBP-1210	black; EP-25; C-1200; TN-7600	laserprinter
Canon LBP-2000	black; EP-25; EP-65	laserprinter
Ricoh Aficio 1013/1013F	black; 1250D	koopiamasin/printer/faks
Ricoh Aficio 1022/1027/1032/AP3200	black; 2220D/2320D	koopiamasin/printer/skanner/faks
Ricoh Aficio 1060/1075	black; 6210D	koopiamasin/printer
Ricoh Aficio 1224C/1232C/CL5000	black; M2BLA cyan; M2CYN magenta; M2MAG yellow; M2YLW	värvikoopiamasin/printer/skanner/ faks
Ricoh Aficio 2015/2018/2018D	black; 1230D	koopiamasin/printer/skanner/faks
Ricoh Aficio 2016/2020/2020D	black; 1230D	koopiamasin/printer/skanner/faks
Ricoh Aficio 2022/2027/2032	black; 2220D/2320D	koopiamasin/printer/skanner/faks
Ricoh Aficio 2035/2045/ 2035e/2045e	black; 3210D	koopiamasin/printer/skanner/faks
Ricoh Aficio 2051/2060/2070	black; 6210D	koopiamasin/printer/skanner/faks
Ricoh Aficio 2090/2105	black; 8205D	koopiamasin/printer/skanner
Ricoh Aficio 2232C/2238C	black, cyan, magenta, yellow; Tontype P2	värvikoopiamasin/printer/skanner/ faks
Ricoh Aficio 3025/3030	black; 1230D	koopiamasin/printer/skanner/faks
Ricoh Aficio 3035/3045	black; 3210D	koopiamasin/printer/skanner/faks
Ricoh Aficio 3224C/3232C	black, cyan, magenta, yellow; Type T2	värvikoopiamasin/printer/skanner/ faks
Ricoh Aficio 3228C/3235C/3245C	black, cyan, magenta, yellow; Type R2	värvikoopiamasin/printer/skanner/ faks
Ricoh Aficio 3260C/5560	black, cyan, magenta, yellow, Type S2	värvikoopiamasin/printer/skanner/ faks
Ricoh CL1000	black, cyan, magenta, yellow; Toner type 125	värviprinter
Ricoh Aficio CL2000/CL3000DN/CL3100N/ DN	black; 125BLA cyan; 125CYN magenta; 125MAG yellow; 125YLW	värvilaserprinter
Ricoh Aficio CL7000/7100	black; 205BLA cyan; 105CYN magenta; 105MAG yellow; 105YLW	värvilaserprinter
Ricoh Aficio AP400/ AP400N	black; AP400	laserprinter
Ricoh Aficio AP600N	black; AP215	laserprinter
Ricoh Aficio AP 3800C	black; 205BLA	värvikoopiamasin/printer/skanner/

	cyan; 105CYN magenta; 105MAG yellow; 105YLW	faks
Ricoh Aficio 6513C	black, cyan, magenta, yellow; Type L1	värvikoopiamasin, printer, skanner
Sharp AR-M155	AR-152T	koopiamasin/printer
Sharp AR-M165	AR-202T	koopiamasin/printer
Sharp AR-M205	AR-202T	koopiamasin/printer
Sharp AR-M207	AR-202T	koopiamasin/printer
Sharp AR-M236	AR-270T	koopiamasin/printer/faks
Sharp AR-M276	AR-270T	koopiamasin/printer/faks
Sharp AR-M351	AR-455T	koopiamasin/printer
Sharp AR-M451	AR-455T	koopiamasin/printer
Sharp AR-M550	AR-620T/AR-621T	koopiamasin/printer
Sharp AR-M620	AR-620T/AR-621T	koopiamasin/printer
Sharp AR-M700	AR-620T/AR-621T	koopiamasin/printer
Sharp MX-2300N	MX-27GTBA, MX-27GTMA, MX-27GTCA, MX-GTYA	värvikoopiamasin
Sharp MX-2700N	MX-27GTBA, MX-27GTMA, MX-27GTCA, MX-GTYA	värvikoopiamasin

Kinnitatud 26. juunil 2006 riigiarhivaari käskkirjaga nr 83.

Selgituseks

Arhiivipüsivate materjalide soovitusliku loetelu koostamisel on Rahvusarhiiv aluseks võtnud toodete vastavuse järgmistele standarditele:

1. Paberid

EVS-EN ISO 9706:2001 Information and documentation – Paper for documents – Requirements for permanence

2. Kirjutusvahendid

ISO 11798:1999 Information and documentation – Permanence and durability of writing, printing and copying on paper – Requirements and test methods

3. Templivärvid

ISO 11798:1999 Information and documentation – Permanence and durability of writing, printing and copying on paper – Requirements and test methods

Standardile vastava templivärvi tarnimist on tõendanud Humal Elektroonika OÜ.

4. Kontoriseadmed

ISO 11798:1999 Information and documentation – Permanence and durability of writing, printing and copying on paper – Requirements and test methods

Nõuetele vastavate kontoriseadmete tarnimist on tõendanud ATBM OÜ (Ricoh), Overall Eesti AS (Canon) ja RTT AS (Sharp).

5. Ümbrised

Alalise säilitustähtajaga arhiivaalide säilitamisel kasutatakse paberümbriseid (karpe, mappe, ümbrikuid jms), mille koostis on vastavuses EVS-EN ISO 9706 standardiga ning tõendatud tootjapoolse sertifikaadiga.

Cista AS, File-Est OÜ ja Maksing OÜ on esitanud sertifikaadid järgmiste pabermaterjalide arhiivipüsivusnõuetele vastavuse kohta:

CISTA AS

Materjali nimetus	Materjali kood	Grammkaal või paksus
Kartong	10TS - 1260	1260 g/m ² (~1,2 mm)
	10TS - 1500	1500 g/m ² (~1,5 mm)
	10TS - 2000	2000 g/m ² (~1,8 mm)
	10TS - 2500	2500 g/m ² (~2,5 mm)
	10TS ET - 330	330 g/m ²
	10TS ETLA - 330	330 g/m ²
	10TS ET - 250	250 g/m ²
	10TS ETLA - 530	530 g/m ²
	10TS ETLA - 1000	1000 g/m ² (~1 mm)
	10RE - 800	815 g/m ²
	10RE - 2000	2050 g/m ² (~2 mm)
	10HA 120 805 - 200 10HA 120 815 - 300 10HA 270 404 - 350	200, 300, 350 g/m ²

	10KO - 800 10KO - 1200 10KO - 1600 10KO - 2000 10KO - 2400 10KO - 2600	800, 1200, 1600, 2000, 2400, 2600 g/m ²
	10HA 271 - 1000	1000 g/m ² (~1 mm)
	10KL 048 - 240	240 g/m ²
	10KL 048 - 330	330 g/m ²
	10KL 048 - 530	530 g/m ²
Lainepapp	12HA 256 316 - 530	530 g/m ²
	12KL 021 - 610	610 g/m ²
	12KL 021D - 1250	1250 g/m ²
	12KL 031 - 625	625 g/m ²
	12KL 031D - 1300	1300 g/m ²
Paber (valge)	11KL 11 - 80 11KL 11 - 100 11KL 11 - 120 11KL 11 - 150 11KL 11 - 190	80, 100, 120, 150, 190 g/m ²
Paber (hall)	11KL 13H - 130	130 g/m ²
	11KL 13R - 130	130 g/m ²

FILE-EST OÜ

Materjali nimetus	Materjali kood	Grammkaal või paksus
Papp (sinine)	M- 1/OS	1 mm
Papp (sinine)	M- 1/4S1	1,4 mm
Kartong (valge)	M- 350V	350 g/m ²
Paber (valge)	M- 170V	170 g/m ²

MAKSING OÜ

Materjali nimetus	Materjali kood	Grammkaal või paksus
Arhiivilainepapp (helehall/valge)	256 316	1,6 mm
Arhiivilainepapp (helehall/valge)	256 316	3,0 mm
Fotoarhiivikartong (loodusvalge)	KB 270 100	0,5 mm; 1,5 mm; 2,5 mm; 3,8 mm
Arhiivipapp (tumehall/valge)	KB 271 410	0,9 mm; 1,4 mm
Paspartuukartong	120 914	300 g/m ²
Mapikartong (tumehall)	120 404	320 g/m ² (~0,4 mm)
Mapikartong (tumesinine)	120 815	300 g/m ²
Mapikartong (helehall)	120 805	200 g/m ²
Arhiivipaber (helehall)	649 100	100 g/m ²
Arhiivipaber (Natural Line-loodusvalge)	649 154	80, 120 g/m ²

Toodete ja materjalide valimisel võib kasutada ka Soome (www.narc.fi/paatos.html) ja Rootsi (www.sp.se/km/sv/tekn_tj/kma/SP%20INFO%202006_01.pdf) arhiivide samasisulisi loetelusid.

Ruth Tiidor
Ajalooarhiivi säilitusosakonna juhataja